

***Serving the Communities of Castleton and Marshfield***

*Chairperson:* Ms Cath Davis

*Clerk:* Mr G C Thomas 4 Kenilworth Road Newport South Wales NP19 8JQ

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Dear Councillor

The monthly meeting of Marshfield Community Council will be held **on TUESDAY 10th June 2025** commencing at **7:15 p.m.**  The meeting will be held in the meeting room of Marshfield Village Hall, Wellfield Road, and can also be joined remotely via Zoom using the joining details below.

If attending in person the Council will adhere to the Covid-19 safety measures which are in force at the time. Please do not attend the Hall if you feel unwell or are displaying any symptoms of Covid-19.

**Members of public and press are welcome to join the meetings in person or by following the Zoom joining instructions below. If required, written representations can be emailed to the Clerk by Monday 9th June to be brought up under item 4 of the monthly meeting agenda.**

## Yours sincerely

G C Thomas

Clerk

Join Zoom Meeting

<https://us02web.zoom.us/j/82371108117?pwd=nYe5kWme4S4p5CrbL7lynVHTy2gqFk.1>  
  
Meeting ID: 823 7110 8117  
Passcode: 516807

One tap mobile  
+442039017895,,82371108117#,,,,\*516807# United Kingdom, +442080806591,,82371108117#,,,,\*516807# United Kingdom  
  
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**AGENDA**

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| **1** | **Apologies.** | **1** |
| **2** | **Declaration of interests** | **1** |
| **3** | **Police Matters.**   1. **Cars Abandoned around Marshfield.** 2. **Other police matters** | **15** |
| **4** | **Time allowed for members of public to speak (In line with Standing Order on Public Participation in Meetings). Please email the Clerk with any matters to be put to the Council by Monday 9th June 2025.** | **15** |
| **5** | **To confirm the minutes of the Annual Meeting and Monthly Council meeting held on 13th May 2025.** | **5** |
| **6** | **Review of matters arising from the Council meetings held on 13th May 2025.** | **15** |
| **7** | **Newport City Councillor’s Report.** | **10** |
| **8** | **Damaged bus stop on Marshfield Road near Castleton Village Hall.** | **5** |
| **9** | **Road markings for St Mellons Road bridge.** | **5** |
| **10** | **To receive an email from Marshfield Football Club concerning a stand between the dug outs and fencing around the pitch at Marshfield Village Hall.** | **5** |
| **11** | **PLANNING MATTERS**   1. **To decide on observations to be sent to Newport City Council on the following applications:**   MCC 1035 – CONEX 25/0385  **PROPOSAL**: CONVERSION OF GARAGE LOFT SPACE TO CREATE ANNEXE  **SITE**: 3 CASTLETON GARDENS NEWPORT CF3 2WD  **APPLICATION TYPE**: FULL  MCC1036 – CONEX 25/0410  **PROPOSAL**: SINGLE STOREY SIDE AND REAR EXTENSIONS, LOFT CONVERSION WITH REAR DORMER INCLUDING EXTERNAL ALTERATIONS AND RELATED CAR PARKING  **SITE**: WILLOW VIEW 62 MARSHFIELD ROAD CARDIFF CF3 2UW  **APPLICATION TYPE**: FULL   1. **To consider any response to the Newport City Council consultation on Local Development Plan 2011 – 2026 supplementary planning guidance (SPG)** | **10** |
| **12** | **ALLOTMENT MATTERS**   1. **To consider actions to repair the gate to the Marshfield Road allotment site.** 2. **Other allotment matters.** | **10** |
| **13** | **FINANCIAL MATTERS**   1. **To agree the Annual Governance Statement and approve the Annual Return for the 2024/25 audit.** 2. **To consider a request by the Marshfield Village Hall Management Committee for a donation towards the 2025 fireworks display.** 3. **To consider a request by the Marshfield Village Hall Management Committee for a donation towards Media/Presentation equipment for the Village Hall.** 4. **Purchase of new notice boards.** 5. **Payments and Invoices.** 6. **Other financial matters** | **20** |
| **14** | **Community offer - Capital Group** | **5** |
| **15** | **Report on meeting with Keep Wales Tidy on 31st May 2025** | **5** |
| **16** | **Correspondence** | **5** |
| **17** | ***Community Engagement:***   1. **To agree articles for the village magazine and next newsletter.** | **5** |
| **18** | **Any other business.** | **5** |
|  | **The next Council meeting is scheduled for Tuesday 8th July 2025. (There will be no meeting in August)** |  |