**MARSHFIELD COMMUNITY COUNCIL**

Minutes of the Monthly Council Meeting held on 8th July 2025 at Marshfield Village Hall and via a Zoom video/audio conference call commencing at 7:15 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Present: Ms Cath Davis (Chairperson)

Ms Chris Roberts

Mr Lee Colvin

Fr Ross Maidment

Apologies: Councillor Linda Southworth-Stevens (family), Councillor Nathan Howells (family), Councillor Gary Doubler (family), Councillor Seema Sindhakar (family), Councillor Sue Davies (ill).

In attendance: Newport City Councillor Rhian Howells, G C Thomas (Clerk)

|  |  |
| --- | --- |
| **62. DECLARATION OF INTERESTS**  Councillor Maidment declared an interest in item 12 on the agenda concerning St Mary’s Church.  **63. POLICE MATTERS**  Councillor Davis told the meeting that she had attended the las police surgery when local matters were discussed including parking on road junctions and parking arrangements for the next village hall fireworks display.  .  **64. PUBLIC PARTICIPATION**  There were no matters for this item.  **65. MINUTES OF LAST MEETING**  The minutes were confirmed to be a true record and adopted by the Council subject to an amendment to minute 41:  The Council’s budget had been agreed and included additional money from the Welsh Government. Additional spending included Lighthouse Road. ~~and Morgans Way. The Road improvement planned for the A48 has been cancelled.~~  **MATTERS ARISING**  66. Police Matters - Parking Marshfield Road (Min 32)  The Clerk confirmed that an email had been sent to the Newport City Council ward members concerning the request for time restricted parking on Marshfield Road near the shop/post office which stated that the Council wished to clarify that the request for this change is only for restrictions on the southbound carriageway, south of the shop, where there are currently no restrictions to parking of any sort.  Councillor Howells noted the information.  67. Road Noise Marshfield Road  The Clerk reported that the complainant had replied with further details of the location.  68. Missing Litter Bins (Min 36)  Nothing further had been heard but a meeting with Newport City Council is due.  69. Damaged Bus Stop Marshfield Road, Castleton (Min 42)  Nothing further had been heard.  **NEWPORT CITYCOUNCILLOR’S REPORT**  Councillor Howells gave the following report:  70. Cleansing Hit Squad  Newport City Council has arranged a cleansing hit squad which will attend the Tredegar Park/Marshfield Ward soon, Councillor Howells asked if there were any ‘hot spots’ for them to attend. The Council suggested the ground opposite the shop on Marshfield Road and the Groes Corner village green.  71. Microsoft Building  Local politicians had been invited to the Microsoft building construction start ceremony. A business and community event is also planned.  72. Fly Tipping Cameras  Councillor Davis thanked Newport City Councillors and officers for their part in arranging two CCTV cameras being installed in the area to monitor fly tipping offences.  **73. PARKING ISSUES MJYFC FOOTBALL FESTIVAL**  The Council heard that some residents had complained about parking at the recent football festival.  The Council appreciated that the organisers made some efforts to manage parking but would value an opportunity to discuss the issue and look at potential solutions.  ***The Council agreed to invite representatives of the MJYFC to a future Council meeting.***  **PLANNING MATTERS**  74. Planning Applications  MCC 1035 – CONEX 25/0385  **PROPOSAL**: CONVERSION OF GARAGE LOFT SPACE TO CREATE ANNEXE  **SITE**: 3 CASTLETON GARDENS NEWPORT CF3 2WD  **APPLICATION TYPE**: FULL  ***The Council had no observations to pass to Newport City Council.***  MCC1036 – CONEX 25/0410  **PROPOSAL**: SINGLE STOREY SIDE AND REAR EXTENSIONS, LOFT CONVERSION WITH REAR DORMER INCLUDING EXTERNAL ALTERATIONS AND RELATED CAR PARKING  **SITE**: WILLOW VIEW 62 MARSHFIELD ROAD CARDIFF CF3 2UW  **APPLICATION TYPE**: FULL  ***The Council had no observations to pass to Newport City Council.***  75. Wentloog Solar Hub Hearings  Councillor Davis had attended the hearings and passed on information.  **ALLOTMENT MATTERS**  76. Marshfield Road Site Complaint  The Council asked the Clerk to contact the complainant to ask for details of the tenant’s name on their tenancy agreement.  77. Planting Fig tree  ***The Council agreed that the tenant of plot 62 Marshfield Road site would be permitted to plant a fig tree on the plot provided it is kept under control.***  78. Water to Allotment Sites  A number of tenants had raised concern that water collection containers were running dry due to the lack of rain.  ***Councillor Davis will ask for a water bowser to visit the sites to replenish water levels.***  79. Rubish on Allotment Sites  Councillors Colvin and Southworth-Stevens had inspected the allotment sites and found some personal rubbish in parts of the sites.  ***The Council agreed to write to all tenants with a reminder that no personal rubbish should be tipped on the allotment sites.***  80. Unworked Plots  The Council noted that two plots in the Church Lane site had not been worked since a communication asking for the plots to be tidied.  The Council agreed to escalate the warning process if a further inspection found this necessary.  81. Skip Overflow  The tenant of a plot next to the skip site had complained about items left behind after the skip was collected.  course.  ***The Council agreed to ask the tenant to move the items near the communal shed and the matter will be addressed in due***  **FINANCIAL MATTERS**  82. Purchase of Notice Boards  The Council examined estimates for various style of notice boards from Greenbarnes and The Parish Notice Board Company.  The Council agreed to purchase two Greenbarnes AF 30 notice boards with external header boards showing ‘Marshfield Community Council’, sign writing, plus one fixing kit. One will be situated on the A48 at Castleton to replace the existing board and one is intended for the Village Hall and would be wall- mounted. One side of the Village Hall board will be shared with the MVHMC. The total cost is estimated to be £1920.72+VAT.  83. NatWest Dormant Account  The Clerk had submitted the application for the proceeds of dormant account to be transferred to the Council’s Barclays bank account but further verification of the signatories to the request was required. The Chairperson signed a letter which included further information to satisfy this request. The Clerk is to pass this to the local NatWest branch for verification and dispatch to the Dormant Account Team.  84. Invoices & Payments  The Council agreed to the following payments  G. Thomas – Reimbursement of Zoom subscription July - £16.79  One Voice Wales – Training Invoice – C Roberts, Biodiversity - £42.00  R. Maidment – Councillor payment – £208.00  C Davis – Councillor payment – £208.00  Newport City Council – Grounds Maintenance MVH, Apr-Jun - £2189.28  **85. ST MARY’S CHURCH HERETIGE LOTTERY FUND APPLICATION**  (*Councillor Ross Maidment declared an interest in this item and took no part in the decision. As the Council did not have a quorum remaining Members wished to make a recommendation).*  The Council received an email from the Church asking for a letter of support for its application to the lottery heritage fund. Members agreed that the proposed improvements to the Church building would benefit the community as a whole and proposed that a letter should be sent detailing this.  ***Councillor Davis agreed to circulate a draft letter to all Members seeking approval before sending.***  **CORRESPONDEDNCE**  86. Footpath Pentwyn Terrace  A resident of Pentwyn Terrace emailed to highlight the difficulties caused by overgrowth blocking the footpath adjacent to Pentwyn Terrace. Newport City Council and Hedyn had been notified. The Council suggested this could be added to the list for NCC’s cleansing hit squad.  87. Large Lorries on Marshfield Road  A resident emailed with concerns over the number of large lorries using Marshfield Road.  The Clerk had responded stating that the Community Council has recently contacted Newport City Council and Gwent Police with concerns about road safety, including adherence to the 20 MPH speed limit on Marshfield Road for all vehicles. Earlier concerns about lorries had resulted in Newport City Council installing the blue signs on the A48 advising lorries not to turn into Marshfield Road. Even so, vehicles with a legitimate reason requiring access to Marshfield Road would be allowed to use the road.  88. Marshfield Football Club  The Secretary of Marshfield FC wrote on 7th July regarding their plans to obtain permission to have a stand in between the two dugouts at the pitch and fencing around the pitch, this is needed as per the criteria to allow us to gain promotion to the Welsh League. The club asked if a meeting could be arranged soon to talk first-hand about their plans.  ***The Council was unable to agree to a meeting next week as it needed to make enquires but asked for the plans to be sent when they are available, before a meeting can take place.***  **89. COUNCIL POLICIES**  This matter was held over until the next meeting.  **90. COMMUNITY ENGAGEMENT**  The newsletter is due to be published  **ANY OTHER BUSINESS**  91. Six Bells, Peterstone  Councillor Colvin told the Council that the planning appeal by the owner of the building had been rejected. The Save the Six Bells Group has secured £30,000 from Newport City Council community fund and a grant application for £350,000 from the Welsh Government is ongoing | **Actions**  **GT**  **GT**  **GT**  **CD**  **GT**  **GT**  **GT**  **GT**  **CD/GT**  **RH**  **GT** |