

***Serving the Communities of Castleton and Marshfield***

*Chairperson:* Ms Cath Davis

*Clerk:* Mr G C Thomas 4 Kenilworth Road Newport South Wales NP19 8JQ

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Dear Councillor

The monthly meeting of Marshfield Community Council will be held **on TUESDAY 7th October 2025** commencing at **7:15 p.m.**  The meeting will be held in the meeting room of Marshfield Village Hall, Wellfield Road, and can also be joined remotely via Zoom using the joining details below.

If attending in person the Council will adhere to the Covid-19 safety measures which are in force at the time. Please do not attend the Hall if you feel unwell or are displaying any symptoms of Covid-19.

**Members of public and press are welcome to join the meetings in person or by following the Zoom joining instructions below. If required, written representations can be emailed to the Clerk by Monday 6th October to be brought up under item 4 of the monthly meeting agenda.**

## Yours sincerely

G C Thomas

Clerk

Join Zoom Meeting  
  
<https://us02web.zoom.us/j/88655828234?pwd=7anm340aUOKDi8M6rD20fFlOLkd4fl.1>  
  
Meeting ID: 886 5582 8234  
Passcode: 220164  
  
One tap mobile  
+443300885830,,88655828234#,,,,\*220164# United Kingdom  
+441314601196,,88655828234#,,,,\*220164# United Kingdom  
Join instructions  
<https://us02web.zoom.us/meetings/88655828234/invitations?signature=R8-4k8Z_eNDGnzaVOTNKS2Is1GZU0Ja9kdczSfp4oH8>

**AGENDA**

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| **1** | **Apologies.** | **Minutes**  **1** |
| **2** | **Declaration of interests.** | **1** |
| **3** | **Police Matters.**   1. **To decide on communication with Chief Superintendent Jason White about Wentlooge Stakeholder Group.** 2. **To request an update on drug issues within the Village Hall grounds.** 3. **Other police matters.** | **10** |
| **4** | **Time allowed for members of public to speak (In line with Standing Order on Public Participation in Meetings). Please email the Clerk with any matters to be put to the Council by Monday 6th October 2025.** | **15** |
| **5** | **To confirm the minutes of the Monthly Council meeting held on 9th September 2025** | **5** |
| **6** | **Review of matters arising from the Council meetings held on 9th September 2025.** | **15** |
| **7** | **To decide on contact with Newport City Council about the following matters;**   1. **Hazzard signs for St Mellons Road narrow bridge.** 2. **Request for restricted parking outside Marshfield Stores & Pharmacy.** 3. **Replacement of glass to Marshfield Road, Castleton bus shelter.** 4. **Current situation on a replacement bus shelter for the A48 Castleton.** | **15** |
| **8** | **Update on missing litter bins.** | **5** |
| **9** | 1. **Newport City Councillor’s Report.** 2. **To request a brief outline of the new Duffryn project.** | **15** |
| **10** | **Planning Matters**   1. **To decide on observations to be returned to Newport City Council for the following planning applications:**   MCC 1039– Conex 25/0741  PROPOSAL: CONSTRUCTION OF STABLE BLOCK, ALTERATIONS TO ACCESS AND ECOLOGICAL ENHANCEMENTS  SITE: Land North of and Adjacent to St Mary's Church, Church Lane, Marshfield  APPLICATION TYPE: Full  MCC 1040 – Conex 25/0739   1. PROPOSAL: PROPOSED CONVERSION OF INTEGRAL GARAGE AND ERECTION OF ATTACHED GARAGE TO SIDE OF DWELLING   Site: Plot 5 Site Of 21 St Mellons Road, Marshfield, Cardiff  Application Type: Full   1. **Other planning matters.** | **15** |
| **11** | **Allotment Matters.** | **10** |
| **12** | **Financial Matters:**   1. **To receive the Audit Wales completion of audit 2024-25** 2. **Payments and Invoices.** 3. **Other financial matters** | **10** |
| **13** | 1. **Update on new notice boards.** 2. **To decide on use of old notice board removed from A48, Castleton.** | **5** |
| **14** | **Correspondence.** | **5** |
| **15** | **Review of Council Policies, including the Biodiversity Policy due for update by the end of the year.** | **10** |
| **16** | ***Community Engagement:***   1. **To agree articles for the village magazine and next newsletter.** | **5** |
| **17** | **Any other business.** | **5** |
|  | **The next Council meeting is scheduled for Tuesday 11th November 2025.** |  |